



INVEST IN KIDS ACT

How to Register for a MyTax Illinois Account

The Illinois Invest in Kids Act allows donors to receive a 75% tax credit for approved donations made to authorized Scholarship Granting Organizations. To take advantage of this opportunity, you will need to use the mytax.illinois.gov website to apply for the tax credit. If you already have a MyTax Illinois account, you are ready to apply for a credit beginning on January 2, 2018. If you do not have a MyTax Illinois account, the steps below provide instructions for requesting a Letter ID, the first step toward getting an account. Please note: It may take 7-10 to receive the Letter ID, so you should begin this process before January 2.

Step 1:

Go to the MyTax Illinois website and click on “Individuals” at the top:

A screenshot of the MyTax Illinois website. The header includes the MyTax Illinois logo and a link to IDOR Home. Below the header is a blue navigation bar with a menu icon and a login icon. Underneath the navigation bar are three buttons: LOGIN, INDIVIDUALS (which is circled in red), and BUSINESSES. Below these buttons is a status message: "MyTax Illinois will be unavailable at 8:00 a.m. on Saturday, December 16, for approximately 8". The main content area is divided into two sections. The top section is titled "Quick Links (No login needed)" and contains three buttons: "Start your IL-1040", "Make an Individual Income Tax payment", and "Retrieve a return, application, or payment". The bottom section is titled "Login to MyTax Illinois" and contains a login form with fields for Username and Password, each with a "Forgot?" link. Below the login form are two buttons: "Sign up Now!" and "Log in". At the bottom of the login section is a link: "Authentication Guide for activating a MyTax Illinois account". The background of the main content area features a photograph of a building with a red dome and pink cherry blossoms.

Step 2:

Under “Miscellaneous,” click on “Request a Letter ID”:

The screenshot shows the MyTax Illinois website interface. At the top, there's a header with the MyTax Illinois logo and navigation links: IDOR Home, IDES Home, Help, and Contact. Below this is a blue navigation bar with a 'Menu' button and a 'Login' button. The main content area is titled 'INDIVIDUALS' and contains several sections: 'Non-login Return Filing' (with links for filing and retrieving IL-1040), 'Payments' (with links for making payments and looking up estimated payments), 'Inquiries' (with links for refund status, Form 1099-G, and IL-PIN Inquiry), and 'Miscellaneous' (with links for Request a Letter ID, Use Tax Return, Cigarette Use Tax Return, Basset Card, Liquor Control Commission complaint, and Kids Program). The 'Request a Letter ID' link is circled in red.

Step 3:

For security purposes, you will be asked to provide some identifying information. After submitting the information, the Department of Revenue will mail your Letter ID. As soon as you receive the Letter ID, you can complete the registration process through the “Sign Up Now” option in the Login box on the main page of MyTax Illinois.

The screenshot shows the MyTax Illinois website interface, specifically the 'Login' section. At the top, there's a header with the MyTax Illinois logo and navigation links: IDOR Home, IDES Home, Help, and Contact. Below this is a blue navigation bar with a 'Menu' button and a 'Login' button. The main content area is titled 'Login' and contains several sections: 'Quick Links' (with buttons for Start your IL-1040, Make an Individual Income Tax payment, and Retrieve a return, application, or payment), 'Login to MyTax Illinois' (with fields for Username and Password, and links for Forgot? and Sign up Now!), and 'Not already signed up?' (with a button for Sign up Now!). The 'Sign up Now!' button is circled in red.